



North Dakota Registered Agents LLC
1501 North 12th Street Suite 1; Bismarck, ND 58501-2713
Non-Commercial Registered Agent Office
Document Filing & Retrieval Office
Telephone 701-400-5375 Fax 701-223-1850
Company email: reports@NorthDakotaRegisteredAgentsLLC.com



Registered Agent

Company Name:

Attention:

Street Address:

Mailing Address:

Telephone:

Fax:

Email:

Special Instructions, Questions, or Remarks:

My service fee to be the Non Commercial Registered Agent or Registered Agent Office is usually **\$40 @ year** for most normal companies or entities for **North Dakota**.

Please enter on line 6B if your company is a Corporation and if your company is a LLC, enter on Line 11B my company's name as North Dakota Registered Agents LLC on your application and please enter on Line 6C or 11C our address as 1501 N 12th St.; Bismarck, ND 58501-2713 and you may email to me all your filled out documents and I will file your application for an additional fee of \$20 @ document normally. We are across State Street from the capitol bldg. and make several trips @ day to the capitol bldg. for hands on filing at the counter.

My service fee automatically renews the first of each year and goes to December 31 of each year for the \$40 @ year fee. My services continue automatically each year until you properly withdraw, are terminated by the Sec. of State, or file a Registered Agent Statement of Change at the Sec. of State office. I normally invoice for the yearly Registered Agent fee when I mail you your preprinted annual report form from the Sec. of State that comes due each year. For normal profit corporations annual is due by 5/15/ of each year and for nonprofit corporations annual is due by 2/1/ of each year, other types of entities are due at other different times of the year. This annual fee is my fee to be your Non Commercial Registered Agent. The Sec. of State has a separate fee to file the annual report which is stated on each annual report in the upper right had corner.

Non Commercial Registered Agents or Registered Agent Offices serve 2 basic services among other services. We receive official notices or service of process notices from the county sheriff, courts of law, or other agencies and each year the Sec. of State mails out the preprinted annual report forms that must be filed each year to keep your Certificate of Authority in Good Standing in North Dakota. We may charge an additional fee if or when the sheriff or service of process happens more than 2 times @ year if your company gets served a lot.

The bulk of our business is walking applications thru different agencies in North Dakota to expedite the processing of your applications as sometimes the mailed applications can take several weeks to process where we can file your application same day if RUSH service is needed. Also if there are any



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problems we can contact you and help you solve problems that usually pop up on application submissions. Our state is very picky. All punctuations must be present, for example if a comma or period is missing that is usually enough to deny applications and can delay your applications for days or even weeks. We cannot give you legal advice as we are not attorneys. We are a public document retrieval and filing company physically across the street from the capitol bldg.

Our typical service fee @ doc:

- \$20 for a normal Certificate of Authority
- \$20 for a Trade Name Registration
- \$20 for a Consent to Use of Name
- \$20 to \$60 for Workforce Safety depending on form filed
- \$20 for Contractors License
- \$20 Sales & Use Tax Permit
- \$60 @ hour for other types of services usually.
- \$30 @ month + costs for a street address for clients to mail to for general US mail.
- Call for prices on shared office space or work area space.